Dean of the Metropolitan School of Professional Studies

The Catholic University of America in Washington, D.C., invites applications and nominations for the position of Dean of the Metropolitan School of Professional Studies. The Metropolitan School of Professional Studies provides high quality graduate and undergraduate programs designed to extend the educational resources and programs of the University to adult and non-traditional students wanting to pursue academic and professional credentials. The Dean’s principal responsibility will be to help form the next stage of development in the Metropolitan School of Professional Studies. This position offers an extraordinary opportunity to offer a comprehensive range of programs rooted within the Catholic intellectual tradition across a range of disciplines to adult students in the Washington DC area and worldwide.

Located in Washington, DC, The Catholic University of America is the national university of the Catholic Church in the United States, founded and sponsored by the bishops of the country with the approval of the Holy See. The Catholic University of America is committed to being a comprehensive Catholic and American institution of higher learning, faithful to the teachings of Jesus Christ as handed on by the Church. Dedicated to advancing the dialogue between faith and reason, Catholic University seeks to discover and impart the truth through excellence in teaching and research, all in service to the Church, the nation, and the world.

The Metropolitan School of Professional Studies was established as a University College in 1979 and currently has 120 undergraduate and 240 graduate students in its diverse bachelor’s and master’s programs. Individual programs are designed with a maximum of flexibility to meet the special needs of adult students. Classes are offered in accelerated, evening, and online formats to accommodate the schedules of working adults. For more information about the School please visit http://metro.cua.edu/.

The University seeks a dynamic, visionary, and growth-minded academic leader to inspire the next stages of the Metropolitan School of Professional Studies’ development. Reporting to the Provost, the next Dean will lead the creation, enhancement and promotion of graduate and undergraduate programs. The new Dean will be the School’s chief executive and academic leader, guiding its vision, generating resources in support of that vision, promoting the visibility of the School externally, and managing operations. The ideal candidate should possess a master’s degree or higher, and strong administrative and marketing skills. Experience in higher education, working with adult students, and fundraising and grant writing are all desirable, but not required. The candidate must embrace the mission of the University and be able to serve as an effective advocate for adult education rooted within the Catholic intellectual tradition.

Individuals who wish to apply should provide a cover letter, an electronic version of their curriculum vitae; a brief summary of previous leadership roles held, describing the scope of responsibilities and major accomplishments in each; and a personal statement describing how the applicant intends to contribute to the Catholic mission of The Catholic University of America. (https://www.cua.edu/about-cua/mission-statement.cfm).
Nominations of candidates are also welcome. All nominations and inquiries should be sent to: Binh Q Tran, Ph.D., Vice Provost for Strategic Initiatives, MSPS Search Chair (EMAIL: tran@cua.edu). Applications should be submitted by EMAIL to: MetroDeanSearch@cua.edu. Review of applications will commence on March 14, 2016 and will continue until the position is filled.

The Equal Opportunity Policy of the Catholic University of America states:

"No person will be denied employment or otherwise be discriminated against at The Catholic University of America on the basis of race, color, religion, sex, national origin, age, marital status, personal appearance, family responsibilities, physical or mental disability, matriculation, political affiliation, or status as a Vietnam Era or disabled veteran insofar as any of these classes are defined and protected by Federal and District of Columbia laws and regulations. These laws include, but are not limited to, the Civil Rights Act of 1866; the Equal Pay Act of 1963; Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964; Executive Order 11246, as amended; Title IX of the Education Amendments of 1972; the Rehabilitation Act of 1973; the Age Discrimination in Employment Act, as amended; the Americans With Disabilities Act; the Civil Rights Act of 1991; and the D.C. Human Rights Act of 1977."