

THE CATHOLIC UNIVERSITY OF AMERICA

Cleaner (full-time, 40 hours/week)
Custodial Services
Position 101894

Position Summary: Facilities Maintenance and Operations (FMO) handles repairs, custodial, grounds and fleet services through preventative, scheduled and emergency work; minor improvement and renovation projects to CUA owned, leased and assigned properties, vehicles and equipment. FMO manages all routine, emergency and preventive maintenance and operations of CUA facilities. Work included but is not limited to: high and low voltage electricity, generation of high and low pressure steam/chilled water/ice, all utility distribution, plumbing, emergency and routine repair work, custodial services, special events, office moves, ground, solid waste disposal and recycling, fleet services, pest management, communication of facility information and business services. Reporting to the Supervisor for Custodial Services, the Cleaner is an essential member of Facilities Maintenance service team. The team is responsible for providing the custodial services necessary to preserve and enhance the University's plant assets and to sustain a safe and clean environment conducive to individual and community development. The cleaner is expected to perform a variety of general and specific custodial services.

Essential Responsibilities Include: Daily cleaning and associated operations, trash and non-hazardous waste removal, litter control, recycling removal, special event services, conference services, snow/ice removal, and weather damage services; cleaning, stocking supplies and waste removal in various locations across campus; washing, disinfecting, sweeping, dusting, vacuuming, scrubbing, mopping, waxing, buffing, restoring flooring surfaces, wall partitions, fixtures, furnishings, entrances, stairs, elevators, ramps, landings, loading docks, restrooms, corridors, offices, window coverings, vents, overhead areas, ceilings, seating, lighting; removing waste; litter control; supplying special event set-ups and room condition preparations; providing conference service support, including restroom servicing for residential guests of the University; perform snow/ice removal, weather and unplanned damage related services as directed; and providing recommendations for service improvements. Applicants must be willing to work other than normal working hours and perform other duties as requested.

Minimum Qualifications: At least one (1) year of cleaning experience in a small to mid-sized commercial environment such as a hotel, a restaurant or apartment complex, etc. Must be able to read and comprehend basic instructions and correspondence in English. Strong service orientation towards individuals and groups, especially students. Ability to work with minimal supervision. Ability to work on a set schedule. Must be able to use hand tools and operate commercial cleaning equipment. Must be able to tolerate dust and work with detergents and a variety of cleaning materials.

This position is for the night shift only. Applicants must be able to work from 11:00pm to 7:30am.

Preferred Qualifications: High School Diploma or G.E.D. equivalent preferred. Floor work experience such as waxing, cleaning, washing and stripping is strongly preferred.

Please note, this position requires prolonged standing, walking, crawling, bending, stooping, manual dexterity, kneeling, climbing stairs and ladders in open and more limited spaces. This position is classified as an essential employee and as such is part of the University emergency plan and may be required to report to work when the University is closed. Must be willing to work other than normal working hours and perform other job related duties as requested. This position is part of an organized bargaining unit and will require union membership.

How to apply: forward application/resume, and cover letter: CUARecruitment@cua.edu. Applications will be accepted in person. Reference position 101828 in subject line or on application. Position open until filled **Only applicants who complete all sections of the application will be considered. Remember to include all relevant work experience.**

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