

# THE CATHOLIC UNIVERSITY OF AMERICA

**Men's and Women's Rowing Head Coach (full-time, 35 hours/week)**  
**Athletics Department**  
**Position 101903**

**Position Summary:** Manage all aspects of CUA's Division III Men's and Women's Rowing programs, including coaching, supervision of assistant coaches, recruiting, and budget management. The teams will function as club sports in 2017-18 and then be promoted to varsity status in 2018-19.

**Responsibilities Include:** Coaching, Training, Instruction: Perform as a professional educator and role model to enable individual students to develop as student-athletes and to work together as a successful, competitive intercollegiate team. Provide practice and meet planning, implementation and assessment including but not limited to: management of schedules, athletic participation and support services, facilities, marketing, NCAA compliance, and promotion in close collaboration with other colleagues and service providers. Recruitment: Lead the recruitment of student-athletes who demonstrate the potential to be successful academically and athletically by competing within the golf program. Academic Oversight: Mentor and monitor the academic success of the student-athletes. Budget Planning and Fiscal Management: Provide sound business and financial management in areas including but not limited to expenses, operating budgets, procurement of goods, services and equipment. Compliance/Certification: Ensure compliance with national, local, university, NCAA, and the appropriate conference laws (Landmark or otherwise), regulations, standards and codes. *(Note: The violation of NCAA and conference rules is prohibited and may result in disciplinary action up to and including termination)*. Supervision: Recruit, supervise, train and evaluate assistant coaching staff. Special Events: Provide support for large departmental events (i.e., senior athlete awards ceremony). Facilities: Assist with facility supervision as appropriate; particularly at off campus practice and competition facilities.

**Minimum Qualifications:** **Bachelor's Degree** must have prior coaching experience, either on the high school and/or collegiate level (collegiate coaching experience preferred). Must have recruiting experience of rowing athletes. Experience and knowledge of US Rowing Association and Intercollegiate Rowing Association rules and regulations. US Rowing Level II Certification is preferred.

**How to apply:** forward application, resume, and cover letter with salary requirements as an attachment to **(salary expectations are considered part of application process):** [CUARecruitment@cua.edu](mailto:CUARecruitment@cua.edu). Reference position **101903** in subject line of email. Please do not include photos on resumes and save documents with first/last names. **All applicants must be supportive of the mission and vision of *The Catholic University of America*.** Position is open until filled.

The Catholic University of America  
Human Resources, 170 Leahy Hall  
620 Michigan Ave, NE  
Washington, DC 20064  
Fax: (202) 319-5802  
Telephone: (202) 319-5050