The Catholic University of America in Washington, D.C. is seeking an experienced leader to serve as the Vice President for Finance and Treasurer. This individual will work closely with the President, his Cabinet, and the Deans to effectively manage and allocate institutional resources. The Vice President will oversee the areas of Accounts Payable, Budget, Facilities Management and Operations, Conference Services, Human Resources and Payroll, Institutional Research, Purchasing, Sponsored Accounting, Technology Services, and Treasury Management. Ideally, the Vice President would begin service to the University by January 1, 2016.

The Catholic University of America, founded in 1887 by the U.S. Catholic bishops with the support of Pope Leo XIII, is the national university of the Catholic Church in the United States. Established as a graduate research center, the University began offering undergraduate education in 1904 and today is home to 12 schools and 21 research facilities. Catholic University is the only American university established by papal charter, and the only American university with ecclesiastical faculties granting canonical degrees in three disciplines—theology, philosophy, and canon law. Today the private and coeducational campus has approximately 3,694 undergraduate and 3,144 graduate students from all 50 states and 86 countries.

The Vice President for Finance and Treasurer is the Chief Financial Officer for the University and has overall responsibility for the development and management of an operating budget of $214 million. In addition, the Vice President will provide the assistance necessary to support the effective management of an endowment of $305 million. S/He will collaborate with the President and leadership of the Board of Trustees to direct and oversee financial activities and controls of the University, while protecting and facilitating the growth of financial and capital assets.

To provide the leadership required in this position, the Vice President should possess a certain combination of personal qualities and professional experience. S/he should possess strong integrity, a high level of energy, an outstanding work ethic, and a demonstrated commitment to the Catholic mission of the institution. A Master’s degree in business management or a related field, with a CPA and experience in higher education are preferred. Candidates from other areas of financial management who demonstrate the requisite skills and competencies will be considered. In addition, it is expected that the Vice President will have extensive experience in a senior level finance or accounting position with demonstrated leadership skills. The successful
candidate will have a proven track record of strategic decision-making management and leadership as well as knowledge and understanding of human resources, cash and endowment management, facilities planning and management, information technology, risk management, debt management and budgeting. For a detailed profile of the position, please go to www.agbsearch.com/current-searches.

The Vice President for Finance and Treasurer Search Committee will begin reviewing applications October 15 and will continue until an appointment is made. Applications must include a letter of interest, resume and five professional references with email and telephone numbers (references will not be contacted without prior authorization from the applicant). Applications and nominations should be sent electronically (MS Word preferred) to:

catholicufinance@agbsearch.com

The search is being assisted by:

Oscar C. Page, Ph.D.
Senior Consultant
AGB Search
ocp@agbsearch.com
903-870-8303

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