All Trade – Multi Skilled - Technician  (full-time, 40 hours/week)
Facilities Operations, Facilities Maintenance and Operations
Position 101481

Position Summary: The Facilities Maintenance and Operations (FMO) Department is a service organization. The mission of the FMO organization is to provide high quality, integrated support services to enable the University to pursue scholarship, research and teaching in service to society, the nation and the Church. The Facilities Maintenance Department handles repairs, custodial, grounds and fleet services through preventative, scheduled and emergency work; minor improvement and renovation projects to CUA owned, leased and assigned properties, vehicles and equipment.

Reporting to the Zone Team Leader, the All Trade-Multi Skilled- Technician effectively operates and maintains safe, functional, clean, and efficient plumbing, electrical, carpentry and HVAC systems in order to provide an attractive living, learning and working environment throughout the University. This position may also cover for CUA’s Master Electrician of record with the District of Columbia when necessary.

Essential Responsibilities Include: troubleshooting problems with plumbing, electrical, and carpentry systems; performing corrective and preventative maintenance tasks such as repairs to plumbing and electrical systems in order to prevent equipment interruption through proactive scheduled maintenance; making repairs as required to valves, drain plugs and other types of installed equipment; repair floors, ceilings, walls, doors, hardware, thresholds, door jams, roofing systems and other types of building components; changing light bulbs and/or fluorescent tubes; repairing and replacing switches, outlets, ballasts and making other similar electrical repairs; making general repairs to include broken glass, furniture, loose handrails, stair treads, etc.; hanging pictures and mirrors and assisting building occupants with the movement, realignment or assembly of furniture, temporary partitions or other stationary building components; hanging and maintaining building signage including interior and exterior graphics; inspecting and maintain all building mechanical rooms and equipment; ordering required parts and materials for repair work; assisting other trades people; responding to emergency callbacks as needed; responding to emergency maintenance requests to include the need to unstop toilets, floor drains, drinking fountains and electrical outages as requested; and attending technical training to remain up to date with new equipment that may be installed in the building.

Minimum Qualifications: High School Diploma or G.E.D. equivalent. A minimum of three (3) to five (5) years of experience operating and maintaining plumbing, electrical and carpentry. One (1) to two (2) years of experience performing painting and plastering work. Journeyman level experience in at least two trades. Must have own hand tools. D.C. electrical apprentice license (current or ability to obtain within 6 months). Good written and oral communication skills.

This position is classified as an essential employee and as such is part of the University emergency plan and may be required to report to work when the University is closed. This position requires the ability to: stand; stoop; heavy lifting (frequent lifting of 75 lbs or more); work from step or extension ladder and scaffolding, confined spaces, and extreme temperature changes.

This position is part of an organized bargaining unit and will require union membership upon hire. This position requires driving on behalf of University business. Possession of a current and valid U.S. driver's license is required along with an initial MVR clearance check. An annual MVR clearance check is conducted thereafter.

How to apply: forward application and resume to: CUARecruitment@cua.edu. Reference position 101481 in subject line or on application. Position is open until filled.

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