Lieutenant (full-time, 40 hours/week)
Public Safety
Position 101591

**Position Summary:** Responsible for assisting with the overall supervision, evaluation, training, development, and discipline of Public Safety staff. Assist with the development and supervision of services and operations vital to the mission of CUA. Assist with implementation of departmental programs and operations in the areas of protective services and safety programs. To provide protection of persons and property on the campus of The Catholic University of America by utilizing police skills and patrolling techniques to maintain a safe environment. To enforce laws of the District of Columbia, as well as university rules, regulations, and policies.

**Essential Responsibilities Include:** Provide faculty, staff and students highly efficient and professional protection and service. Assist with the development and supervision of services and operations vital to supervise the daily field patrol operations. Respond to the scene of all serious incidents under Public Safety Jurisdiction. Establish and implement investigation procedures to effectively prevent and respond to criminal activity and non-criminal incidents. Directly responsible for the implementation of departmental programs and operations in the principle areas of protective services, safety programs, and overall campus police patrol services. Establish review of police ledgers, incident reports, daily logs, departmental forms, and correspondence.

**Minimum Qualifications:** A High School Diploma or G.E.D, and must be in a Sergeant position for a minimum of three (3) years. Successfully completed the Campus Law Enforcement Academy (250 hours) or an equivalent law enforcement academy and have no disciplinary actions in file with recommendation for termination. Must have average job knowledge, and strong leadership abilities. Ability to provide effective written and oral communication. Strong knowledge of public safety standards, operations and systems. Excellent knowledge of police, administrative and patrol procedures. Must be able to generate confidence with the campus community, prospective students, families, donors and the general public. Ability to translate knowledge and skills into actions. Ability to write informative reports, review and classify departmental incident reports. Ability to manage police records and reports.

**How to apply:** forward application, resume, cover letter and salary requirements (salary expectations are considered part of application process): CUARecruitment@cua.edu. Reference position 101591 in subject line of email. This position is open until filled.

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