

# THE CATHOLIC UNIVERSITY OF AMERICA

**Lead HVACR Technician (full-time, 40 hours/week)**  
**Facilities Management & Planning**  
**Position 101818**

**Position Summary:** This position is responsible for all maintenance required for the central heating plant and the safe and efficient operation and maintenance of the heat distributions systems, reducing stations, central chillers and air-conditioning equipment and other associated HVACR equipment throughout the CUA campus. This position will also assist the Director of Plant Operations with work assignments and scheduling, PM programs and record keeping as required by law and university.

**Essential Responsibilities Include:** Responsible for the keeping of accurate records on all plant equipment including water treatment program, CFC logs and all other logs as required by law or university.

- Assists Director of Plant Operations with the daily scheduling and work assignments.
- Assist Director of Plant Operations with the preventative maintenance program for all HVACR equipment and systems.
- Perform maintenance and repairs to various HVACR systems across the campus during the period the central plant is not in operation.
- Maintain all pumps and auxiliaries in proper operating condition
- Maintenance and operations of chillers and cooling towers throughout the campus
- Ability to troubleshoot and repair motor starters and various control circuits for equipment,
- Maintenance of the high-pressure steam distribution system including but not limited to reducing stations and relief valves located around the campus,
- Perform maintenance of low-pressure boilers located around campus
- Responsible for the keeping of required records on all plant equipment including water treatment program, CFC logs and all other logs as required by law or university.
- Ability to receive routine and emergency phone calls in Power Plant and notify and/or respond to react to such calls as directed by CUA policies and procedures.
- Must participate in any scheduled training seminars or classes as may be arranged.
- Performs at all times within the Policies and Procedures as outlined by the University and other Federal or local regulatory agencies.

**Minimum Qualifications:** High School or G.E.D. with at least five (5) years' experience in the HVACR field.

**How to apply:** forward application, resume, and cover letter with salary requirements as an attachment to **(salary expectations are considered part of application process):** [CUARecruitment@cua.edu](mailto:CUARecruitment@cua.edu). Reference position **101818** "in subject line of email. Please do not include photos on resumes and save documents with first/last names. **All applicants must be supportive of the mission.** Position open until filed.

The Catholic University of America  
Human Resources, 170 Leahy Hall  
620 Michigan Ave, NE  
Washington, DC 20064  
Fax: (202) 319-5802  
Telephone: (202) 319-5050